



22nd Annual White Center Jubilee Days 2010 Vendor Information & Application

Overview & Invitation

The White Center Jubilee Days will take place on July 17th and 18th this year. This is the 22nd annual Jubilee Days, and the 2010 event will be bigger and better this year – carnival with rides, music stage, beer garden, parade, and expanded street fair with a broader base of vendors. Jubilee Days booths are now open to artists, crafters, farmers, restaurants and mobile food establishments, non-profits and community groups, and other businesses. Jubilee Days offers an excellent opportunity to reach members of White Center’s diverse community, as well as people from across Seattle who come to Jubilee Days for the carnival, great band line-up, local products and all-around good time.

In addition to **vendor** opportunities, there are also opportunities for individuals and groups to **perform** at Jubilee days (stage or street), and for businesses and individuals to **sponsor** Jubilee Days. See the “Entertainment Info” and “Sponsor Info” sections of the Jubilee Days website (www.jubileedays.org) to learn more about these opportunities.

Logistics

- **Location:** The street fair portion of Jubilee Days will be on 17th Avenue SW, between 98th and 102nd. The street fair is adjacent to the musical stage and beer garden.
- **Days/Hours:** Saturday July 17th from 10am-midnight (though some vendors choose to close earlier, between 8pm and midnight) and Sunday July 18th from 10am-6pm.
- **Booth Set-up:** Vendor check-in and set-up must be completed prior to the opening of the event, approximately 6:30am-9am. Specific booth location assignments will be made approximately one week prior to the festival, but are subject to change up until the day of the festival. Full logistical information will be provided to approved vendors closer to the actual event.

Fees

Vendor fees range from \$50-\$120. Vendor fees cover booth space for the two days of the event, and are less than those of many other local festivals. Electricity is available for some booths at an additional cost. Please see the application form below for fee details.

Application Process

All vendors must submit a completed application, with payment (see next two pages). Applicants will be notified of their booth approval in writing and will be provided with additional information at that time.

Vendor Guidelines & Requirements

- Food vendors are required to have the applicable Food Service Permits (limited, temporary, and permanent), as well as lists of food exempt from permit requirements are available from King County: <http://www.kingcounty.gov/healthservices/health/ehs/foodsafety.aspx>.
- Goods and services sold by vendors must be legal to sell to persons of all ages in King County and the State of Washington, and should not include weapons (real or toy) or other hazardous items.

Additional Information

For questions and additional information about being a vendor, please contact Lauren at vendors@jubileedays.org or (206) 350-9613. General Jubilee Days information can be found online at www.jubileedays.org.



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Applicant Information

Business/Booth Name					
Applicant Name					
Phone	()	-	Email		
Street Address					
City		State		Zip	
WA State UBI # (if applicable)					

Booth Request

Booth Type	Dimensions	Price	# Requested	Cost
Crafter/Artist (goods must be handmade by the applicant; can include active demonstration)	10' x 10'	\$50		\$
Farmer (applicant must have grown/gathered produce, raised meat, caught fish, made cheese, etc.)	10' x 10'	\$50		\$
Non-Profit (501c3 designation required; booth for information/outreach purposes, not fundraising)	10' x 10'	\$60		\$
Food (prepared in accordance with County regulations, with relevant permits)	10' x 10'	\$120		\$
Business/Commercial	10' x 10'	\$80		\$
Electricity (can be added to any booth type)	<input type="checkbox"/> 110v <input type="checkbox"/> 120v	\$70		\$
Total Cost				\$

Description of item(s) to be sold in booth: _____

Booths are un-furnished. Vendors must supply their own tables, tents/umbrellas, chairs, heavy-duty extension cords and tape if purchasing electricity, etc.

Application Submission & Payment Information

Payment can be made online via PayPal or credit card – just add the type of booth(s) you would like to the cart and check out. If paying by check, please make check payable to **White Center Jubilee Days**. Completed application (and payment if paying by check) should be mailed to:

Lauren O’Brien
 White Center Jubilee Days
 1612 SW 114th St. PMB 198
 White Center, WA 98146

All applications received by June 18th and meeting Jubilee Days requirements detailed above will be guaranteed booth space. Applications received between June 19th and July 9th (and meeting event requirements) will be granted booths on a space-available basis. After June 18th, all vendor fees are non-refundable. Payments submitted by applicants who are not approved for a booth will be returned.

Agreement & Signature

Vendor hereby agrees to abide by White Center Jubilee Days rules and to promptly comply with any specific requests from Jubilee Days staff or volunteers during the event. Vendor also hereby agrees to keep the area surrounding their booth(s) clear of garbage.

Vender agrees that they are aware of, and will comply with, all Washington State and King County regulations, including any necessary licenses/authorization to do business and any required Public Health and Food Service permits.

In consideration of the acceptance of this application, vendor agrees to save and hold harmless and defend any action against the White Center Jubilee Days, and all officers, employees, volunteers, and agents of White Center Jubilee Days from any loss or damage whatsoever to persons or property arising out of participation in the event, including any claims, actions, judgments, or losses.

 Signature

 Date

 Printed Name

-----**White Center Jubilee Days Use Only**-----

Date application received		Reviewer name	
Date application reviewed		Vendor approved?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date approval notification sent to Vendor			
Notes:			